

## INSCRIPTION OPENING NOTICE

### INCOMING STUDENTS

#### DIRECT SCHOLARSHIP PROGRAM – DOCTORATE PROGRAM IN PRODUCTION ENGINEERING

#### UNIVERSIDADE PAULISTA – UNIP

Universidade Paulista - UNIP will select up to 6 doctorate students from partner universities to undertake studies in the Post-Graduate Program in Production Engineering.

The interchange period will last one term, being from February to June or from August to December.

Areas covered by the Doctorate Program: - Administration, Accounting, Economics and Engineering.

The scholarship does NOT provide airfare ticket, health insurance, accommodation, meals and ground transportation.

Application deadline:

1<sup>st</sup> semester (february - june): **november 30<sup>th</sup>**

2<sup>nd</sup> semester (august – december): **may 30<sup>th</sup>**

The selection will follow the procedures below.

### 1.REGISTRATION.

The student who fulfills the following conditions can be enrolled in the selection for the Direct Scholarship Program.

- a) To be regularly enrolled in a Doctorate course of one of our partner universities during the entire selection process and must keep bound to it as long as the program lasts.
- b) To present a general average of **7.0** or higher or **A** or **B** (or equivalent) in the subjects studied in the Postgraduate Program of origin.
- c) Not be Brazilian, not even those living abroad.
- d) Have a valid passport at the time of registration.
- e) Send an e-mail to the Academic Internationalization of UNIP ([internacionalizacaoacademica1@unip.br](mailto:internacionalizacaoacademica1@unip.br), with a copy to [internacionalizacaoacademica2@unip.br](mailto:internacionalizacaoacademica2@unip.br)), having as subject DIRECT SCHOLARSHIP PROGRAM, the following documents in PDF format:
  - Application form - UNIP duly fulfilled, printed and signed, including a recent 3x4 photo (attached I).
  - Coordinator's Recommendation letter

- International curriculum.
- Graduate and Master's degree diploma
- Academic records of the previous degrees (Master's Degree candidates)
- Updated school transcript.
- Declaration of registration in doctorate program
- Copy of passport.
- Visa of regular stay in Brazil during the period of the course.
- National Register of Individuals "CPF" (it can be taken before coming to Brazil, through the Embassies. Information at [www.receita.fazenda.gov.br](http://www.receita.fazenda.gov.br)).
- Certificate of Birth or Marriage.
- UNIP Accession to the Direct Scholarship Program (Annex II).

## **2. SELECTION CRITERIA.**

### **a) Step 1**

- Analysis of the documents requested in this public notice;
- Analysis of school records,
- Analysis of performance in course evaluations;
- Analysis of the conditions of use in the Direct Scholarship Program.

### **b) Step 2 (for students selected in Step 1 only)**

- Selection questionnaire (pre-selected candidates in Step 1 will receive the e-mail selection questionnaire and must return it fully completed by the stipulated deadline).
- Interview (candidates selected through the previous questionnaire, which will be notified by e-mail for interview that can be performed through teleconference system or similar).
- Selection questionnaire (pre-selected candidates in Step 1 will receive the e-mail selection questionnaire and must be returned fully completed by the stipulated deadline).
- Interview with candidates selected through the previous questionnaire will be called by email or interview that can be performed via teleconference system or similar).

### **Note 1:**

Only the inscription sent to the e-mail [internacionalizacaoacademica1@unip.br](mailto:internacionalizacaoacademica1@unip.br), with a copy to [internacionalizacaoacademica2@unip.br](mailto:internacionalizacaoacademica2@unip.br) with the complete form and accompanied by all the requested documents in PDF format will be analysed.

Candidates who do not submit ALL documents requested will have their applications automatically INDEFERRED.

### **Note 2:**

Inscriptions sent by mail will not be accepted.

**Note 3:**

Candidates must enable their email boxes to receive messages from the addresses [internacionalizacaoacademica1@unip.br](mailto:internacionalizacaoacademica1@unip.br) and [internacionalizacaoacademica2@unip.br](mailto:internacionalizacaoacademica2@unip.br) during all stages of the selection process.

**Note 4:**

The Board of Examiners will be composed by up to three professors appointed by the Coordinator of the Post-Graduation Program in Production Engineering, and one of these professors may not be from the Program.

**Note 5:**

The decision of the Board of Examiners is sovereign. No suit of recourse is allowed in any of the stages of the selection process. The final result will be notified in a list of selected.

**3. DISCLOSURE OF RESULTS.**

Students selected to participate in the Direct Scholarship Program will be notified by e-mail.

São Paulo, July 21<sup>th</sup>, 2021

**Universidade Paulista – UNIP**  
**Academic Internationalization**